

Confirmation of Completion of Independent Consultant Agreement

TO: Business Contracts Office

RE: Independent Consultant Agreement Number: _____

Consultant: _____

This is to confirm that all of the terms of the above-referenced agreement have been satisfactorily completed by the Consultant. We have approved the Consultant's final invoice, and sent it to Accounting for payment. A copy of the invoice is attached to this confirmation.

Department reviewer Date

Department official to whom consultant reported Date

Department head/Director Date

Dean/vice chancellor Date

Attachment

Approved for Payment:

Business Contracts Manager Date