

**Official UC Davis Delegation of Authority
Offices of the Chancellor and Provost**

UC DA 620

****Retain this delegation for your records****

Delegation of Authority—Administration of the Academic Personnel Program

Vice Provost—Academic Personnel

Reference: UC Academic Personnel Manual (APM)

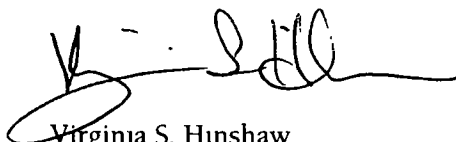
Effective Date of Delegation: October 1, 2006

Supersedes: All previous delegations to the Vice Provost—Academic Personnel regarding academic personnel matters

The position of Vice Provost—Academic Personnel is authorized to administer the academic personnel program for the UC Davis campus, including development of implementing procedures and application of the UC academic personnel policies. In exercising these authorities, you are subject to any restrictions specified in this delegation to you and shall be guided by Regental and Presidential policies.

This delegation specifically excludes those authorities noted in Attachment A. In addition, this delegation does not include those separate delegations regarding academic personnel matters that are issued by the Office of the President in separate letters or documents. Those authorities shall be redelegated separately, as required.

Redelegation of any authorities must be in writing with copies to those listed below.



Virginia S. Hinshaw
Provost and Executive Vice Chancellor

Attachment: List of excluded authorities

c: UCD Policy Coordinator
UCD Chancellor's Office CCRC

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Delegation of Authority—Administration of the Academic Personnel Program List of authorities excluded from this delegation

The following authorities from the Academic Personnel Manual are specifically excluded from this delegation on October 1, 2006:

- APM-016, University Policy on Faculty Conduct and the Administration of Discipline—The Chancellor retains final authority to impose sanctions (reduction in salary, demotion, suspension), except where authority lays with the President or The Regents.
- APM-025, Conflict of Commitment—The Provost and Executive Vice Chancellor holds authority to approve full time faculty's acceptance of additional compensated teaching at an outside institution.
- APM-075, Termination for Incompetent Performance—The Chancellor retains authority to determine whether to proceed with the termination process and notification of the decision to proceed.
- APM-133, Limitation on Total Period of Service with Certain Academic Titles—The Chancellor retains authority to extend appointment/terminal appointment for up to one year when adequate notice of non-reappointment was not given.
- APM-190, Selected Presidential Policies
 - Appendix A-1, Policy on Reporting and Investigating Allegations of Suspected Improper Governmental Activity—The Provost and Executive Vice Chancellor holds authority to determine campus procedures.
 - Appendix A-2, Policy for Protection of Whistleblowers from Retaliation and Guidelines for Reviewing Retaliation Complaints—The Provost and Executive Vice Chancellor holds authority to determine campus procedures.
 - Appendix B, Integrity in Research—The Office of Research holds authority to determine campus procedures.
 - Appendix F, Policy on the Use of Non-19900 Fund Sources to Support Ladder-Rank Faculty—The Chancellor retains authority to approve funding business plans prior to submission to the Office of the President.
- APM-220, Professor Series—The Chancellor retains authority to determine if an Assistant Professor will not be reappointed.
- APM-242, Directors of Organized Research Units—The Office of Research, in consultation with Academic Personnel and the Academic Senate, holds authority to determine campus procedures for appointment of ORU Directors.
- APM-245, Department Chairs—The Chancellor retains authority to end the appointment of a department chair.
- APM-270, Professor of (e.g., Psychology) in Residence Series—The Chancellor retains authority to determine if an Assistant Professor in Residence will not be reappointed, or to make a terminal appointment.

- APM-280, Adjunct Professor Series—The Chancellor retains authority to fund more than 50% of the base salary of an appointment from State funds.
- APM-740, Leaves of Absence/Sabbatical Leaves—The Chancellor retains authority to waive the requirement for repayment of a sabbatical leave after failure to return to the required duration of regular University employment.

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OFFICE OF THE PROVOST AND EXECUTIVE VICE PRESIDENT –
ACADEMIC AFFAIRS

OFFICE OF THE PRESIDENT
1111 Franklin Street, 12th Floor
Oakland, California 94607-5200

July 18, 2008

COUNCIL OF VICE CHANCELLORS

Dear Colleagues:

I am writing to remind you of the appropriate level of authority for approving faculty recall appointments, as well as restrictions on percentage of effort for Recalled faculty. As specified in APM - 200-22-d, Chancellors make the final decision on recall appointments. Due to potential Medicare complications, all Recall appointments including teaching, research, administrative work, and summer session, should not exceed 43% effort. A Chancellor's authority to approve recall appointments at greater than 43% may not be re-delegated.

Recalled faculty must be paid at a rate that reflects their base salary at the time of retirement, either on the appropriate Recall Faculty Salary Scale or at a recall rate as outlined in APM - 200 Appendix A, Pre-Retirement Recall Guidelines for Faculty Recalled for Post-Retirement Teaching. In keeping with the restriction on percentage of appointment outlined above, the total salary, including any stipends, should not exceed 43% of the pre-retirement salary rate.

As you know, concerns around post-retirement rehires are very strong. It is important that proper procedures are followed and proper approvals are obtained for all Recall appointments.

Sincerely,

Wyatt R. Hume
Provost and Executive Vice President
Academic Affairs

cc: President Yudof
Chancellors
Academic Council Chair Brown
Vice Provost Jewell
Vice Provosts for Academic Personnel
Associate Vice President Boyette
Deans
✓ Academic Personnel Directors
Associate Director Lockwood
University Counsel Van Houten
Coordinator Sykes
Universitywide Policy Office