

UC Davis Academic Personnel Manual

Appointment and Promotion

Section UCD 230, Appointments to Visiting (Postgraduate Research ___)—Postdoctoral Scholar Positions

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Supersedes: 5/13/83

Responsible Department: Academic Personnel

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230-4 Definition

Visiting (Postgraduate Research ___)--Postdoctoral Scholar (title code 3370) appointments are made to individuals who are pursuing a program of research training and apprenticeship under the direction of a research mentor with the approval of the department or research unit and of the Dean-Graduate Studies.

230-6 Departmental responsibility

Employing departments shall ascertain that prospective appointees meet all eligibility requirements before allowing the appointee to begin service.

230-10 Criteria for appointment

- a. Persons to be appointed in the Visiting (Postgraduate Research ___)--Postdoctoral Scholar position must meet the definition of a postdoctoral scholar described in UCD Policy & Procedure Manual Section 210-65.
- b. Registered students and candidates for a degree are ineligible

230-17 Terms of service

Appointment as a Visiting (Postgraduate Research ___)--Postdoctoral Scholar is usually at 100% time and for a period not to exceed five years. Total appointment as a postdoctoral scholar in all title codes, including Non-Student Postgraduate Researcher and Visiting Fellow, is not to exceed a total of five years.

230-18 Salary

Salary levels are determined by the department or hiring unit's Postdoctoral Training Program and Compensation Plan, reflecting the compensation customary for the field and salary equity within the department. Departments or research units without an approved training and compensation plan on file with the Office of Graduate Studies will not be allowed to use this title without prior approval from the Office of Graduate Studies.

230-20 Benefits

- a. Vacation

A Visiting (Postgraduate Research ___)--Postdoctoral Scholar is eligible to accrue vacation in accordance with Section 730.

- b. Sick leave

A Visiting (Postgraduate Research ____)--Postdoctoral Scholar is eligible to accrue sick leave and may be eligible for childbearing leave. (See Sections 710 and 760.)

c. Health insurance

Health insurance availability varies according to the appointment. Inquiries should be directed to the hiring unit's benefits representative or the Benefits Office.

d. Retirement

A Visiting (Postgraduate Research ____)--Postdoctoral Scholar is not eligible for participation in the University of California Retirement Plan (UCRP).

230-24 Approval authority

The Dean-Graduate Studies has been delegated authority to approve appointments to the Visiting (Postgraduate Research ____)--Postdoctoral Scholar title. Authority for initial appointments has been provisionally redelegated to hiring units that have filed a Postdoctoral Training Program and Compensation Plan with the Office of Graduate Studies. Petitions for exception to policy should be forwarded to the Appointments and Planning section, Graduate Studies.

Further Information

For additional information relating to appointments as a Visiting (Postgraduate Research ____)--Postdoctoral Scholar (Title Code 3370), please contact the Appointments and Planning section, Office of Graduate Studies. For information regarding appointments to other Visiting (____)--Postdoctoral positions, contact the Office of the Vice Provost--Academic Personnel.

References and Related Policy

- A. Academic Personnel Manual:
 - 1. Section 230, Visiting Appointments.
 - 2. Section 350, Postgraduate Research (____) Series.
- B. UCD Policy & Procedure Manual Section 210-65, Postdoctoral Study.
- C. Delegation of Authority: Vice Provost-Academic Personnel to Dean-Graduate Studies, Appointment, Reappointment, and Merit Increases in the Visiting (Postgraduate Research) Postdoctoral Title, 7/1/91.
- D. Office of the Vice President--Academic & Staff Personnel Relations: Use of the Visiting Title Prefix for Postdoctoral Appointments, 3/12/79.