I. Purpose

This section summarizes policy contained in Business & Finance Bulletin BUS-23 regarding accident and sickness insurance coverage for registered students participating in University sponsored and supervised activities off campus as well as procedures for reporting claims.

II. Policy

A. All Registered students when participating in off-campus University activities are covered by the UC Travel Accident program as administered by the UC insurance provider.

B. Eligibility is determined by the Travel Accident plan insurance company. Persons covered under the policy generally include:

1. Registered students and traveling companions while in an off campus activity sponsored by the University.
2. Registered students participating in a NCAA activity off campus (specific defined benefits only).
3. Registered students while participating in an on campus event/function held by a Registered Student Organization.
4. Registered students while participating in Club Sports.
5. Non-student member of a Registered Student Organization while participating in an event/function sponsored by the University.

C. The plan generally provides benefits including accident/sickness medical expense, security extraction, medical evacuation, and other travel assistance services.

III. Responsibilities

A. Traveling students:

1. Register all out of state and foreign country travel on the UC Trips website to ensure coverage for each off campus activity. Pre-registration is not necessary for in-state off-campus activities.

2. Carry the confirmation of coverage and information received after registering to use in an emergency while traveling both domestically and abroad.

B. Individuals in charge of traveling groups should promptly report, in writing, any accident or illness requiring medical treatment or special assistance, to the sponsoring department.

C. The department should notify Risk Management and prepare the appropriate claim form in the event of a potential claim (see UC Trips website).

IV. Further Information

Contact Risk Management for additional information and current plan year coverage details; 530-752-2629.

V. References and Related Policies
Business & Finance Bulletin BUS-23, Insurance Coverage for Students Engaged in Off-Campus Activities,